



Microsoft Corporation

Microsoft Corporation

One Microsoft Way, Redmond, WA 98052, USA

Hyderabad Development Center (IDC), India

Date: 28/04/2025

OFFER LETTER

To,

Mr. Suryakanta Rout

Baleshwar

Odisha, 756047

routsuryakanta902@gmail.com

+91-6360585049

Subject: Job Offer for the Position of Product Manager at Microsoft Hyderabad IDC

Dear Mr. Rout,

We are pleased to offer you the position of **Product Manager at Microsoft Hyderabad Development Center (IDC)**. Your skills, experience, and passion for technology align perfectly with our vision, and we are excited to welcome you to our team.

Offer Details:

- **Position:** Product Manager
- **Location:** Microsoft Hyderabad IDC, India
- **Joining Date:** 23/07/2025
- **Employment Type:** Full-time
- **Annual Compensation:** ₹21,00,000 (Twenty-One Lakh Rupees)
 - **Breakup:**
 - Performance Bonus: Will decide after joining
 - Other Benefits: Health insurance, retirement plans, wellness programs, etc.

Work Model:

- **Hybrid Work Policy:** 50% work from office (subject to team and business requirements).
- **Flexible Hours:** As per project needs and manager approval.

Conditions of Employment:

1. This offer is contingent upon the successful completion of background verification and any other pre-employment formalities.
2. You will be required to sign Microsoft's **Confidentiality and Intellectual Property Agreement**.
3. Microsoft reserves the right to modify policies, including compensation and work structure, as per business needs.

Next Steps:

- Please sign and return this offer letter

We are thrilled about the prospect of you joining Microsoft and contributing to our mission of empowering every person and organization on the planet to achieve more. Welcome to the team!

Sincerely,



Amy Coleman

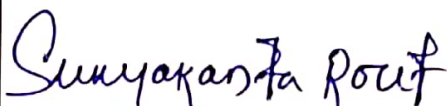
Executive Vice President & Chief People Officer

Microsoft Corporation

careersupport@microsoft.com

+1 (425) 882-8080

Accepted and Agreed:



Suryakanta Rout

Date: 29.04.25